



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Robert Plamondon, *Chairman*
Andrew Sheehan,
Town Administrator

Sue Lisio, *Vice-Chairman*

Nicholas Thalheimer, *Clerk*
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SELECTMEN'S MEETING MINUTES
MARCH 1, 2011- 5:30 P.M.
Selectmen's Meeting Chambers

I. PRELIMINARIES:

- 1.1 The meeting was called to order at 5:50P.M.
- 1.2 Roll call vote taken showed 3 members present: Chairman Robert Plamondon, (RP) Vice-Chair Sue Lisio, (SL) and Clerk Nicholas Thalheimer (NT)
- 1.3 There were no Chairman's additions or deletions.

II. MEETING BUSINESS:

- 2.1 Executive Session
NT moved to enter into executive session at 5:51P.M. under exemption 1 for character and discipline and collective bargaining. SL seconded. Roll call vote SL (YES), NT (YES), and RP (YES).
RP called the meeting back to order at 6:30P.M.
- 2.2 NT moved to approve a Common Victualler renewal license application for Mohamed Eldardir d/b/a Gourmet Donuts. SL seconded. Unanimous vote.
- 2.3 Town Properties Committee: at-large members.
Town Administrator Andrew Sheehan informed the Board and the public the Town Properties Committee is in need of volunteers for the at-large positions currently vacant. The other Committees/Boards have forwarded their appointment requests for their Representatives as outlined in the bylaw.
- 2.4 Charter Committee: Selectmen representative
Andrew Sheehan informed the Board and the public the Committee still has open positions to fill and asked the public if they would like to serve on the Charter Review to please forward a volunteer response form into the Selectmen's Office.
- 2.5 Review/Discuss motions for the Special Town Meeting to convene in the Great Hall at 7:00P.M.
The Board reviewed the prepared motions as attached.
- 2.6 Review/Approve goals.
The Board reviewed the goals as attached and RP read them into the record. Andrew Sheehan stated the goals have been reviewed at previous meetings and SL worked together with the Town Administrator and some changes were made from the previous draft. NT moved to accept the goals as typed and written dated March 11, 2011. SL seconded. Unanimous vote.

III. APPOINTMENTS OF PERSONNEL/OFFICIALS:

- 3.1 NT moved to appoint Clare Kauppi to the Historic District Commission effective March 1, 2011 to June 30, 2013. SL seconded. Unanimous vote.
- 3.2 NT moved to appoint Susan Luongo to the Meeting Hall Committee effective March 1, 2011 to June 30, 2011. SL seconded. Unanimous vote.

IV. WORK SESSION:

4.1 Board of Selectmen Representative Updates/Reports.

RP acknowledged the passing of Don Amadon, reflecting on his years of service as a Townsend firefighter; offering words of sympathy and condolences to Mr. Amadon's family and friends.

4.2 Town Administrator Report/Reminders

There were no reports or updates.

- 4.3 NT moved to review and sign the payroll warrant outside of session. SL seconded. Unanimous vote.

- 4.4 NT moved to review and sign the bills payable warrant outside of the meeting. SL seconded. Unanimous vote.

V. ADJOURNMENT:

NT moved to recess at 6:47P.M. and to reconvene at the Special Town Meeting at 7:00P.M. SL seconded. Unanimous vote.

Vote to release minutes of March 1, 2011 taken at the meeting held on _____, 2011

SELECTMEN'S MEETING AGENDA
MARCH 1, 2011- 5:30 P.M.
Selectmen's Meeting Chambers

I. PRELIMINARIES:

- 1.1 Call the meeting to order.
- 1.2 Roll call.
- 1.3 Chairman's Additions or Deletions.

II. MEETING BUSINESS:

- 2.1 Executive Session
- 2.2 Review/Approve Common Victualler renewal license application for Mohamed Eldardir dba Gourmet Donuts.
- 2.3 Town Properties Committee: at-large members
- 2.4 Charter Committee: Selectmen representative
- 2.5 Review/Discuss motions for the Special Town Meeting to convene in the Great Hall at 7:00P.M.
- 2.6 Review/Approve goals

III. APPOINTMENTS OF PERSONNEL/OFFICIALS:

- 3.1 Appoint Clare Kauppi to the Historic District Commission effective March 1, 2011 to June 30, 2013.
- 3.2 Appoint Susan Luongo to the Meeting Hall Committee effective March 1, 2011 to June 30, 2011.

IV. WORK SESSION:

- 4.1 *Board of Selectmen Representative Updates/Reports.*
- 4.2 *Town Administrator Report/Reminders*
- 4.3 Review/Sign Payroll Warrant.
- 4.4 Review/Sign Bills Payable Warrant.

V. ADJOURNMENT: